



# DONOR DEED OF GIFT FORM

Date Received: \_\_\_\_\_

Name of Donor: \_\_\_\_\_

Donor Address: \_\_\_\_\_ City/Town: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Tel. Number: Donor E-mail: \_\_\_\_\_

Donor Warrant: I own the personal property described and donate said property to the North Grenville Historical Society (NGHS) Archives. I do irrevocably and unconditionally give and transfer to the NGHS Archives all rights, title and interest, including all copyright, trademark and related interests, in and to the described property.

I acknowledge the item(s) may be published, exhibited, displayed, loaned or used for research or education, retained or disposed of at the discretion of the NGHS, subject to any "restrictions" I have detailed below.

### DESCRIPTION OF GIFT

Example of Items: book, document, artwork, photograph, artifact, apparel, etc. If greater than six individual items, please attach separate inventory document.

Item 1: \_\_\_\_\_

Item 2 : \_\_\_\_\_

Item 3: \_\_\_\_\_

Item 4: \_\_\_\_\_

Item 5: \_\_\_\_\_

Item 6: \_\_\_\_\_

**Source/History/Provenance:** (used by whom; when; connection to owner; connection to North Grenville, etc.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**DONOR DEED OF GIFT FORM**

Date Received: \_\_\_\_\_

**Donor "Restrictions":**

If the NGHS decides not to retain one or more item(s), the Donor wishes to be given the option to retrieve them: Yes\_\_\_ No\_\_\_

If No, the item(s) will be disposed of as the NGHS sees fit.

Any other Donor "Restrictions": \_\_\_\_\_

Acknowledgement or credit line desired by Donor: \_\_\_\_\_

Donor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Archives Rep. Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Copy of Deed to Donor: Yes \_\_\_\_\_

Paper File Created: Yes \_\_\_\_\_

Temporary Storage Location: \_\_\_\_\_

Accession Number, Permanent Location and Box Number: \_\_\_\_\_

Vers. 2022.04.02